

**BUSINESS**

**Other Expense Accounting Functions**

Berryessa Union School District shall contract with a reputable insurance company for comprehensive insurance programs that protect the District and its employees. The insurance firm awarded the contract by the District shall provide insurance coverage for the following conditions:

- All real and personal property of the District
- Liability insurance to insure personal liability of all Board members and employees while acting within the scope of their office or job, and student body organizations for damages to persons or property.
- Insurance against District losses due to employee theft, dishonesty, injury or death.

The annual insurance coverage for the District shall be negotiated through the Broker of Record and the Joint Powers Authority (JPA). The annual insurance coverage shall be awarded to the agency which provides quality service at the lowest price.

Per Education Code requirements, the District shall select a reputable insurance company that provides accident insurance as a contract option to the student body population.

Legal References: California Education Code  
Sections: 35208, 35210-35214, 40048, 40053-55,  
44041, 48909, 48933-34, 48936-37  
California School Accounting Manual, 1981 edition  
District Board Policies: 1330, 4065, 5131.1

Policy Adopted: July 12, 1984